

Financial Statements
The Interchurch Council for Hospital Chaplaincy
for the year ended 30 June 2023

The Interchurch Council for Hospital Chaplaincy

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The Interchurch Council for Hospital Chaplaincy Directory

for the year ended 30 June 2023

1. Charities Commission - Registration

CC21346

2. Societies and Trust Register

871553

3. Date of Formation

1 September 1997

4. Trustees

Loraine Elliott (Chairman)

John Douglas

Barry Fisk

Richard Wallace

Julie Patterson

Julian Perkins

Stephen Packer

Shaun Baker

Colleen Mary Kaye

5. Auditor

Kendons Chartered Accountants Limited

6. Bankers

ANZ Bank New Zealand Limited

7. Solicitors

Watermark Employment Law



Independent Auditor's Report

The Interchurch Council for Hospital Chaplaincy

Statement of Responsibility

The Board of Trustees (the Board) has pleasure in presenting the annual report of The Interchurch Council for Hospital Chaplaincy (the ICHC) incorporating the financial statements and the auditor's report, for the year ended 30 June 2023.

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the National Manager and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the ICHC's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 30 June 2023 fairly reflect the financial position and operations of the ICHC.

The ICHC's 2023 financial statements are authorised for issue by the Board Chairperson and Chief Executive Officer.

Lorraine Elliott

Full name of Board Chairperson

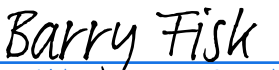

Lorraine Elliott (Nov 23, 2023 20:29 GMT+13)

Signature of Board Chairperson

Date: 20 November 2023

Barry Fisk

Full name of Chief Executive Officer


Barry Fisk (Nov 23, 2023 11:53 GMT+13)

Signature of Chief Executive Officer

Date: 20 November 2023

The Interchurch Council for Hospital Chaplaincy

Statement of Service Performance Report

for the year ended 30 June 2023

Why we exist

ICHC was formed in 1997 as a joint initiative of nine Christian Churches. The Trust deed described the principal purpose of the Trust will be to provide a qualified professional ecumenical hospital chaplaincy service in public sector hospitals and elsewhere as appropriate in Aotearoa New Zealand.

and to that end:

- (a) to further the work of such chaplains;
- (b) to improve the quality of such chaplaincy and the skills of chaplains;
- (c) to facilitate excellence in pastoral care in the hospital setting;
- (d) to provide standards for training selection and formal accreditation of chaplains;
- (e) to provide optimal quality assurance for the chaplaincy service through regular training, accreditation and review processes for chaplains, (both lay and ordained);
- (f) to facilitate support and pastoral oversight of chaplains;
- (g) to promote understanding of the chaplaincy service.

Mission and Purpose

ICHC is a registered charitable organisation formed by our nine partner churches, working in cooperation with stakeholders to provide chaplaincy to all people in hospital communities. As a Christian mission we extend an arm of the Church towards improved health outcomes in hospital settings through pastoral care, spiritual support, and the sharing of God's love.

Chaplaincy is a ministry of Presence that is offered to patients, their whanau and hospital staff regardless of the persons faith, religious / spiritual beliefs, or world views.

Our Narrative who we are and what we do

We provide hospitals with chaplains who offer quality holistic spiritual and pastoral care

We are a Christian organisation that provides qualified chaplains who work in collaboration with other health professionals to offer holistic spiritual care

We do this by journeying with, listening to, and advocating for patients and/or their whanau or hospital staff in a manner that is consistent with International Chaplaincy Models (e.g., WHO pastoral intervention coding)(3) transferred, or it neither transfers nor retains substantially all of the risks and rewards of ownership and does not retain control over the transferred asset.

Our Context

With the introduction of Te Whatu Ora and Te Aka Whai Ora, the former District Health Board (DHB) operating is moving towards a Regional and National approach.

Instead of 20 DHBs There are four Regions:

- Northern
- Te Manawa Taki
- Mid Central
- Te Waipounamu

Our contract has been extended, with a 3% uplift this financial year and a 5% uplift in F23/24. There is a strong expectation we will pass on as much of the funding uplift as possible to our Chaplains and administrative workforce and that throughout 2023/24 and beyond, we will work with Te Whatu Ora to align our efforts to support the priorities that will emerge from the localities place-based planning approach currently being rolled out across the motu. As the roll out progresses, we will contribute to locality provider networks as they emerge.

Our Outcomes

In collaboration with health professionals, spiritual care improves the wellbeing of the patients, whanau and staff.

Our three Goals

Ensuring Mana Enhancing Processes result in Partnership, Protection, Participation and recognition of Cultural Values (1)
Providing high quality holistic (2) spiritual care
Being relevant and nimble to respond to fast paced changing contexts, including natural disasters, pandemic and needs of our funders and Government reforms

What we intend to do

Our Strategic Plan has four themes which are:

- Embedding Te Tiriti o Waitangi
- People and Culture
- Patient and Whanau centered
- Sustainable Financial Future

Increasing our cultural capability

We Will:

- Undertake two-day workshops for all staff
- Integrate Te Ao M ori and Maturanga M ori into our practice

Increasing our staff s skills, experience and capabilities

We Will:

- Grow the numbers and diversity of our workforce, including M ori, Pacific and T ngata whaikaha | Disabled people
- Improve our recruitment processes
- Improve the workplace experience of our staff
- Implement our competencies framework
- Create a greater number of development and qualifications options

Increasing our collaboration

We Will:

- Increase involvement in the multi disciplinary teams where appropriate
- Improve the competency of our staff
- Promote the value we add to patient recovery
- Increase visibility of our contribution to the holistic care we provide

Reducing our risk and increasing revenue

We Will:

- Ensure our Te Whatu Ora Contracts are in place and increasing in value
- Increase our donations
- Develop a resource allocation model and implement to ensure equity between hospitals
- Take on new work

Year in Review

	2023	2022
Personnel		
- Chaplains	88/53.9 FTE	89/53.9 FTE
- Vacancies	4/2.8 FTE	3/2.8 FTE
- Ecumenical Chaplains	60/47 FTE	61/41.1 FTE
- Catholic Chaplains	28/12.8 FTE (As at 20/07/2023)	28/12.8 FTE (As at 30/06/2022)
Visits		
- Whanau visits	15,997	12,851
- Hospital staff visits	10,119	9,328
- Patient visits	69,417	59,756
Total Visits	95,533	81,935
Spiritual Rituals		
- Whanau Rituals	4,973	3,976
- Staff Rituals	4,906	2,796
- Patient Rituals	35,663	31,223
Total Spiritual Rituals	45,542	37,995
Chaplains' Activities		
- Anointing of the sick	2,610	3,762
- Blessings	12,211	10,898
- Baptism, Dedication, Naming	97	109
- Bedside Communion	9,450	8,317
- Private Prayers	30,225	28,133
- Public Services	2,138	1,642
- Other rituals	926	651
Total Chaplains' Activities	57,657	53,512
Other		
- Referrals made	2,903	3,026
- Referrals received	6,720	9,170
- Pastoral Care hours	27,488	25,760
- Multi disciplinary team meetings attended	1,708	1,910

The Interchurch Council for Hospital Chaplaincy

Statement of Comprehensive Revenue and Expenditure for the year ended 30 June 2023

		2023	2022
	Note	Actual \$	Actual \$
Revenue			
Revenue from Exchange Transactions			
Government Grants	1	4,062,623	3,948,374
Church Funds	2	659,188	684,407
Interest Revenue		81,193	36,706
Revenue from Non- Exchange Transactions			
Donations	3	157,027	198,549
Other Revenue	4	85,214	105,255
Total Operating Revenue		5,045,245	4,973,291
Expenditure			
Employee Related Costs	5	4,544,110	4,797,299
Administration Expenses		123,575	128,410
Governance Costs		878	2,001
Depreciation & Amortisation		8,192	8,274
Occupancy		38,090	37,784
Fees and Consultants		39,972	42,853
Fundraising Costs		5,603	7,266
Interest Expense		23,548	23,532
Total Expenditure		4,783,969	5,047,419
Operating Surplus/(Deficit)		261,276	(74,129)
Total Comprehensive Revenue and Expenditure		261,276	(74,129)

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

The Interchurch Council for Hospital Chaplaincy

Statement of Changes in Equity

for the year ended 30 June 2023

	2023	2022
	Actual	Actual
Note	\$	\$
Equity as at 1 July	2,707,882	2,782,011
Funds from Local Service Groups amalgamated	(5,171)	-
Total Comprehensive Revenue and Expenditure for the year	261,276	(74,129)
Total movements for the year	256,105	(74,129)
Equity at 30 June	2,963,988	2,707,882
<i>Comprised of the following funds:</i>		
General Funds as at 1 July	566,559	492,139
Comprehensive Revenue and Expenditure for the year	210,060	74,420
Total movements for the year	210,060	74,420
General Funds at 30 June	776,619	566,559
Funds introduced by Local Service Groups as at 1 July	1,858,247	2,006,926
Specific Reserves on amalgamation of LSG's	-	-
Comprehensive Revenue and Expenditure for the year	(5,171)	(148,679)
Total movements for the year	(5,171)	(148,679)
Funds introduced by Local Service Groups at 30 June	1,853,076	1,858,247
Locum Provision Fund as at 1 July	-	-
Comprehensive Revenue and Expenditure for the year	50,976	-
Total movements for the year	50,976	-
Locum Provision Funds at 30 June	50,976	-
Foundation Funds as at 1 July	283,077	282,945
Comprehensive Revenue and Expenditure for the year	241	132
Total movements for the year	241	132
Foundation Funds at 30 June	283,318	283,077

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

The Interchurch Council for Hospital Chaplaincy

Statement of Financial Position

as at 30 June 2023

		2023	2022
	Note	Actual \$	Actual \$
Assets			
Current Assets			
Cash and Cash Equivalents	6	1,313,267	1,140,198
Cash Due on Amalgamation of LSG's	6	-	5,111
Accounts Receivable from Exchange Transactions	7	1,043,342	1,057,260
Prepayments	8	31,935	9,053
Accrued Interest Revenue		20,158	1,693
Total Current Assets		<u>2,408,701</u>	<u>2,213,315</u>
Short Term Investments			
Term Deposits		<u>1,272,792</u>	<u>1,100,202</u>
Total Short Term Investments		<u>1,272,792</u>	<u>1,100,202</u>
Non-Current Assets			
Property, Plant and Equipment	9	13,708	17,123
Intangible Assets	10	519	1,038
Term Deposit		-	172,792
Total Non-Current Assets		<u>14,227</u>	<u>190,953</u>
Total Assets		<u>3,695,720</u>	<u>3,504,470</u>
Liabilities			
Current Liabilities			
Trade and other Creditors	11	190,321	186,064
Foundation - Interest Free Loan		50,000	50,000
Revenue Received in Advance	12	1,667	3,871
Employee Entitlements	13	489,743	556,652
Total Current Liabilities		<u>731,731</u>	<u>796,587</u>
Total Liabilities		<u>731,731</u>	<u>796,587</u>
Net Assets		<u>2,963,988</u>	<u>2,707,883</u>
Equity			
General Funds		776,619	566,559
LSG Reserves	17	1,853,076	1,858,247
Locum Provision Fund		50,976	-
Foundation Funds		283,318	283,077
Total Equity		<u>2,963,988</u>	<u>2,707,883</u>

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

The Interchurch Council for Hospital Chaplaincy

Statement of Cash Flows

for the year ended 30 June 2023

	2023	2022
Note	Actual \$	Actual \$
Cash flows from operating activities		
Cash was received from:		
Government Grants	4,074,337	2,907,863
Donations	157,027	198,549
Locally Raised Funds Churches	654,018	684,944
Receipts from Other Revenue	85,214	111,864
Goods and Services Tax (net)	4,391	138,338
	4,974,987	4,041,558
Cash was applied to:		
Payments made to Suppliers and Employees	4,530,499	4,960,121
	4,530,499	4,960,121
Net Cash Flows from operating activities	444,488	(918,563)
Cash flows from financing activities		
Cash from Investing Activities		
Cash from Interest Income	65,886	39,880
Cash from Short Term Investments	-	597,495
	65,886	637,375
Cash was applied to:		
Purchase of Property, Plant and Equipment	4,258	15,209
Interest Expenditure	26,706	26,706
Short Term Investments	201	-
	31,165	41,915
Net Cash Flows from investing activities	34,721	595,460
Net increase/(decrease) in cash held	479,209	(323,104)
Add opening cash balance (1 July)	1,145,309	1,468,414
Closing cash (30 June)	1,624,518	1,145,309
Cash Balances		
Cash and Cash Equivalents	1,313,267	1,140,198
LSG cash on Amalgamation	-	5,111
	1,313,267	1,145,309

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Financial Statements, and refer to audit report.

The Interchurch Council for Hospital Chaplaincy

Statement of Accounting Policies

Reporting entity

The Interchurch Council for Hospital Chaplaincy (ICHC) was incorporated as a Charity under the Charitable Trusts Act 1957 on 1 September 1997 and registered on the Charities Register with effect from 24 February 2008. It distributes funds to support the provision of an ecumenical hospital chaplaincy service in the public sector and other hospitals within Aotearoa New Zealand, with the support of the Ministry of Health and the Anglican Church of Aotearoa New Zealand and Polynesia; Apostolic Church Trust Board; associated Churches of Christ in New Zealand; Baptist Churches of New Zealand Ko Nga Hahi Iriri o Aotearoa; The Catholic Church in Aotearoa New Zealand Te Hahi Katorika ki Aotearoa; Methodist Church of New Zealand Te Hahi Weteriana o Aotearoa; Presbyterian Church of Aotearoa New Zealand; and The Salvation Army & Congregational Union of New Zealand.

Reporting Period

The financial statements of ICHC are for the period 1 July 2022 - 30 June 2023.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. ICHC is considered a Public Benefit Entity as it meets the criteria specified as having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders .

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Comprehensive Revenue and Expenses and Statement of Financial Position on a historical cost basis are followed by ICHC, unless otherwise stated in the Specific Accounting Policies.

PBE Accounting Standards Reduced Disclosure Regime

ICHC qualifies for Tier 2 as it is not publically accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Functional and presentation currency

The financial statements are presented in New Zealand dollars, rounded to the nearest dollar. The functional currency of the ICHC is New Zealand dollars.

Specific accounting policies

The following specific accounting policies, which materially affect the measurement of results and the financial position, have been applied:

Use of Estimates and Judgements

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected. Outcomes in the next financial period may be different to the assumptions made. It is impracticable to quantify the impact should assumptions be materially different to actual outcomes, which may result in material adjustments to the carrying amounts of investments, investment properties, plant and equipment reported in these financial statements.

Information about significant areas of estimation uncertainty and critical judgments in applying accounting policies that have the most significant effect on the amount recognised in the financial statements are described below.

Changes in the accounting policies

During the period, ICHC adopted the following new standard for the first time:

- PBE FRS 48 - Service Performance Reporting

During the period, ICHC has adopted PBE FRS 48 - Service Performance Reporting for the first time.

- PBE IPSAS 41 - Financial Instruments

ICHC has adopted PBE IPSAS 41 Financial Instruments in the current financial year. This standard replaces the provisions of PBE IPSAS 29 Financial instruments: recognition and measurement that relate to the recognition, classification and measurement of financial assets and financial liabilities; derecognition of financial instruments; impairment and financial assets and hedge accounting.

There were no material changes in recognition or measurement required upon adoption of PBE IPSAS 41.

All other accounting policies were applied consistently during the year.

The Interchurch Council for Hospital Chaplaincy

Statement of Accounting Policies (continued)

Revenue from Exchange Transactions

Ministry of Health Funding/South Island Maori Contract

ICHC receives funding from the Ministry of Health which is recorded as revenue when ICHC has the rights to the funding, which is in the year that the funding is received.

DHB Funding

ICHC receives funding from the respective regional District Health Boards where Chaplaincy services are provided. This is recorded as revenue when ICHC has the rights to the funding, unless there are unfulfilled conditions attached, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Interest Revenue

Interest Revenue earned on cash and cash equivalents is recorded as revenue in the period it is earned.

Revenue from non-exchange Transactions

Donations

Donations are recorded as revenue when their receipt is formally acknowledged by ICHC.

Other Revenue

ICHC receives other revenue, which includes gifts and bequests which are recorded as revenue when received by ICHC.

Financial Instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

Financial Assets

Initial Recognition and Measurement

Financial assets are classified, at initial recognition, as either:

- financial assets at fair value through surplus or deficit, or
- amortised cost

All financial assets are recognised initially at fair value plus, in the case of financial assets not recorded at fair value through surplus or deficit, transaction costs that are attributable to the acquisition of the financial asset.

ICHC did not have any Financial assets at fair value through surplus, or deficit during the years ended 30 June 2023 or 30 June 2022.

ICHC's financial assets includes:

- cash and cash equivalents,
- short term investments, and
- receivables from exchange transactions,

The amounts of each financial asset are quantified in Note 19.

The Interchurch Council for Hospital Chaplaincy

Statement of Accounting Policies (continued)

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, such financial assets are subsequently measured at amortised cost using the effective interest rate method, less impairment.

Loans and Receivables Include:

Cash and cash equivalents include cash on hand, bank balances, and other short term (original maturities of three months or less), highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Short term investments comprise of term deposits which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents.

Receivables from exchange transactions, which are stated at the expected realisable value.

Impairment of financial assets

ICHC assesses at the end of reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. Bad debts are written off in the period in which they are identified. The amount of the loss is recognised in the surplus or deficit for the reporting period.

Derecognition

ICHC derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfer the rights to receive the contractual cash flows in a transaction in which substantially all of the risks and rewards of ownership of the financial asset transferred, or it neither transfers nor retains substantially all of the risks and rewards of ownership and does not retain control over the transferred asset.

Financial liabilities

ICHC's financial liabilities include accounts payable and other liabilities.

The amounts of each financial liability are quantified in the statement of financial position.

All financial liabilities are recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost.

The Interchurch Council for Hospital Chaplaincy

Statement of Accounting Policies (continued)

Property, Plant and Equipment

Property, plant and equipment is recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost, or fair value, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values less than \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expenditure.

Depreciation

Property, plant and equipment is depreciated over their useful lives on a diminishing value basis. Depreciation is reported as an expense in the Statement of Comprehensive Revenue and Expenditure.

Depreciation rates used are:

Furniture and equipment:	16 - 40% Diminishing value
Information and communication technology:	50% Diminishing value
Otago Assets	50% Diminishing value

Intangible assets

Computer software acquired by the ICHC is capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expenditure when incurred.

The carrying value of software is amortised on a diminishing value basis over its useful life. An amortisation rate of 50% per annum diminishing value is applied. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expenditure.

Impairment of property, plant, and equipment and intangible assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expenditure. The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expenditure.

Revenue Received in Advance

Revenue received in advance relates to funding received where there are unfulfilled obligations for the ICHC to provide services in the future. The funding is recorded as revenue as the obligations are fulfilled and the funding is earned.

Employee Entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Income Tax

ICHC is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.

The Interchurch Council for Hospital Chaplaincy Statement of Accounting Policies (continued)

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of Accounts Receivable and Accounts Payable which are stated as GST inclusive.

Services received in-kind

From time to time the ICHC and in particular the regional chaplaincy services and support receives services in-kind, including the time of volunteers. The ICHC has elected not to recognise services in-kind in the Statement of Comprehensive Revenue and Expenditure as the value of the service cannot be reliably measured.

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

Revenue from Exchange Transactions

1 Government Grants

	2023	2022
	Actual	Actual
	\$	\$
Ministry of Health	3,510,798	3,408,542
District Health Board Funding	551,824	539,832
Total Government Funding	<u>4,062,623</u>	<u>3,948,374</u>

2 Church Funds

	2023	2022
	Actual	Actual
	\$	\$
Diocese Funds	471,876	511,511
Church Group Donations	187,312	172,896
Total Church Funds	<u>659,188</u>	<u>684,407</u>

Revenue from Non-Exchange Transactions

3 Donations

	2023	2022
	Actual	Actual
	\$	\$
Donations	157,027	198,549
Total Donations	<u>157,027</u>	<u>198,549</u>

4 Other Revenue

	2023	2022
	Actual	Actual
	\$	\$
Grants Received	85,214	60,349
Other Income	-	44,906
Total Other Income	<u>85,214</u>	<u>105,255</u>

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

5 Employee Related Costs

	2023 Actual \$	2022 Actual \$
Chaplains Salaries	3,886,070	4,306,534
Administration Salaries	474,395	282,601
Other Employee Expenses	183,646	208,164
Total Employee Related Costs	<u>4,544,110</u>	<u>4,797,299</u>

6 Cash and Cash Equivalents

	2023 Actual \$	2022 Actual \$
Bank Accounts ICHC		
ANZ Bank		
Bank	804,127	1,130,620
EFTPOS Accounts	5,992	9,578
Various Term Deposits	503,148	-
Total Bank Accounts ICHC	<u>1,313,267</u>	<u>1,140,198</u>
ICHC Cash and Equivalents	<u>1,313,267</u>	<u>1,140,198</u>
Cash Due from LSP's		
Bank Accounts due on Consolidation of LSGs	-	5,111
Total Cash & Cash equivalents due from LSGs	-	<u>5,111</u>
Total Cash & Cash equivalents	<u>1,313,267</u>	<u>1,145,309</u>

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

7 Accounts Receivable

	2023 Actual \$	2022 Actual \$
Accounts Receivable from Exchange Transactions	1,043,342	1,057,260
	<u>1,043,342</u>	<u>1,057,260</u>

8 Prepayments

	2023 Actual \$	2022 Actual \$
Prepayments	31,935	9,053
	<u>31,935</u>	<u>9,053</u>

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

9 Property, Plant and Equipment

2023

	Cost/valuation 1 July 2022	Accumulated depreciation and impairment charges 1 July 2022	Carrying amount 1 July 2022	Current year additions	Current year disposals at cost/valuation	Current year depreciation/ impairment	Accumulated depreciation of disposals	Revaluation surplus/ (deficit)	Cost/valuation 30 June 2023	Accumulated depreciation and impairment charges 30 June 2023	Carrying amount 30 June 2023
Office Furniture/Equipment	14,513	10,491	4,022	1,102		677			15,615	11,168	4,447
Information and Communication Technology	82,270	69,228	13,041	3,215		6,996			85,485	76,224	9,261
LSG Assets - Otago	3,790	3,730	60		60				-	-	-
Total Property, Plant and Equipment	100,573	83,449	17,123	4,317		7,673			101,100	87,392	13,708

2022

	Cost/valuation 1 July 2021	Accumulated depreciation and impairment charges 1 July 2021	Carrying amount 1 July 2021	Current year additions	Current year disposals at cost/valuation	Current year depreciation/ impairment	Accumulated depreciation of disposals	Revaluation surplus/ (deficit)	Cost/valuation 30 June 2022	Accumulated depreciation and impairment charges 30 June 2022	Carrying amount 30 June 2022
Office Furniture/Equipment	14,513	9,779	4,734			712			14,513	10,491	4,022
Information and Communication Technology	67,063	62,765	4,297	15,207		6,464			82,270	69,229	13,041
LSG Assets - Otago	3,790	3,671	119			59			3,790	3,730	60
Total Property, Plant and Equipment	85,366	69,840	9,150	15,207		7,235			100,573	83,450	17,123

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

10 Intangible Assets

	2023	2022
	Actual	Actual
	\$	\$
Software Cost		
Balance at 1 July	48,008	48,008
Current year additions	-	-
Balance at 30 June	48,008	48,008
Accumulated amortisation and impairment losses		
Balance at 1 July	46,970	45,931
Amortisation charge for the year	519	1,039
Balance at 30 June	47,489	46,970
Software carrying value at 30 June	519	1,038

11 Accounts Payable

	2023	2022
	Actual	Actual
	\$	\$
Accounts Payable	24,431	28,006
Accruals	26,517	23,076
GST Payable (Refund Due)	139,373	134,982
	190,321	186,064

12 Revenue Received in Advance

	2023	2022
	Actual	Actual
	\$	\$
DHB	1,667	3,871
	1,667	3,871

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

13 Employee Entitlements

	2023	2022
	Actual	Actual
	<u>\$</u>	<u>\$</u>
Annual Leave	332,511	373,451
Wages Payable	157,232	132,225
Locum Provision (Refreshment Leave)	-	50,976
Total Employee Entitlements	<u>489,743</u>	<u>556,652</u>

14 Capital Commitments and Operating Leases

Capital Commitments

There were no capital commitments at the reporting date.

Operating leases as lessee

The future aggregate minimum lease payments to be paid under non-cancellable operating leases are as follows:

	2023	2022
	Actual	Actual
	<u>\$</u>	<u>\$</u>
Non-cancellable operating leases as lessee		
Not later than one year	76,180	76,180
Later than one year, not later than five years	6,348	82,528
Later than five years	-	-
Total Non-cancellable operating leases as lessee	<u>82,528</u>	<u>158,708</u>

ICHC leases building premises, housing the national office and office equipment (mainly a photocopier) under operating leases. The details of the leases are as follows:

The national office leases premises in Wellington with a final expiry date of 31 July 2024. There are no further rights of renewal. The building lease cost is shared equally with the Prison Chaplaincy Service

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

15 Contingencies

Contingent Assets

There are no Contingent Assets as at 30 June 2023 (2022: \$nil).

Contingent Liabilities

There are no further contingent liabilities that haven't already been disclosed as at 30 June 2023 (2022: \$nil). There are no unfulfilled conditions and other contingencies attached to Ministry of Health Funding.

ICHC has a payroll letter of credit with ANZ in favour of iPayroll Limited for \$156,000 to cover the payroll direct debit (2022: \$156,000). The letter of credit is the subject of a guarantee by ICHC however ANZ does not hold any security for this facility.

16 Related Party Transactions

There were no related party transaction during the year.

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

17 Equity - Special funds

Local Service Groups

The Local Service Groups (LSG) funds were set up to ensure the local services are delivered provided there is a continuing and reasonable demand for the service in the area and the area remains financial viable.

	2023	2022
	Actual	Actual
	\$	\$
	<hr/>	<hr/>
Christchurch	299,420	299,420
Nelson	159,423	159,423
Marlborough	37,680	37,680
Otago	91,926	97,097
Southern Maori	8,019	8,019
Timaru	48,239	48,239
Southland	99,920	99,920
Capital & Coast	194,058	194,058
Hutt Valley	(65,695)	(65,695)
Palmerston North	438,382	438,382
Wairarapa	(33,688)	(33,688)
Hawke's Bay	239,578	239,578
Tairāwhiti	(89,305)	(89,305)
Taranaki	(68,003)	(68,003)
Whanganui	(62,295)	(62,295)
Waikato	127,576	127,576
Tauranga	(84,781)	(84,781)
Rotorua	28,779	28,779
Taupo	21,553	21,553
Whakatane	(80,482)	(80,482)
Auckland	156,620	156,620
Northland	150,121	150,121
Counties Manukau	254,783	254,783
Waitemata	(18,748)	(18,748)
Total LSG's funds	<u>1,853,076</u>	<u>1,858,247</u>

The CEO and the board is reviewing the LSG reserve policies and has decided not to allocate any surplus or deficit to the LSGs reserve in 2023.

In 2017 the above LSG's have amalgamated with ICHC and each one has contributed their net assets to ICHC. The assets and liabilities for each LSG have been included within the respective assets and liabilities on the Statement of Financial Position. The net assets are recorded as a Special Reserve for the purpose of supporting the operations within the original LSP region only.

Locum Provision Fund

The Locum Provision Fund was set up in the year 2023 from the original locum refreshment provision. The fund is established to help providing locum cover for chaplains while they are on refreshment leave.

Foundation Funds

The Hospital Chaplaincy Foundation Fund was established since 6 October 2005. The fund is available for eligible chaplains to support for their study leave.

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

18 Remuneration

Key Management Personnel

Key Management Personnel of ICHC includes the Chief Executive officer. The total amount paid to the Chief Executive Officer excluding reimbursements was:

	2023	2022
	Actual	Actual
	\$	\$
Salaries and Other Short-term employee benefits	91,660	128,400
Number of FTE	1	1
Total Key Management Personnel	91,660	128,400

19 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are:

	2023	2022
	Actual	Actual
	\$	\$
Cash and Receivables		
Cash and Cash Equivalents	1,313,267	1,140,198
Cash Due on Amalgamation of LSGs	-	5,111
Accounts Receivable	1,043,342	1,057,260
Total Cash and Receivables	2,356,609	2,202,569
Financial Liabilities measured at amortised costs		
Accounts Payable	50,948	51,082
Foundation - Interest Free Loan	50,000	50,000
Employee Entitlement	489,743	556,652
Total Financial Liabilities measured at amortised cost	590,691	657,734

20 Three Month Contingency Funding

ICHC aims to provide sufficient funds to be able to meet three months' prior notice undertaking to each Chaplain if ICHC is unable to obtain suitable contracts from the health sector to continue as a separate Chaplaincy service. This threshold has been met in the current year.

The Interchurch Council for Hospital Chaplaincy

Notes to the Financial Statements

21 Events after Balance Date

There were no significant events after balance date that impact these financial statements.

2023 ICHC Financial Statements

v2023-11-202023 ICHC Financial Statements










v2023-11-20

Final Audit Report

2023-11-23

Created:	2023-11-22
By:	Moore Markhams (wgtn@markhams.co.nz)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzachyTYgk7HOqAd17rbPuDwdSXM-8x5k

"2023 ICHC Financial Statements v2023-11-202023 ICHC Financial Statements v2023-11-20" History

-  Document created by Moore Markhams (wgtn@markhams.co.nz)
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