



CHAPLAINCY MESSENGER

For: All Hospital Chaplains, Chaplaincy Assistants, LSP and Trust Board Members

Vol 11 # 6 1 July 2010

ICHC Trust Board Executive Committee makes significant decisions

At its meeting on 24 June, aided by a return to a more stable financial position in the second year of its present contract with the Ministry of Health, the ICHC Executive Committee has been able to make some significant decisions for the future. These include

- A renewed affirmation by ICHC to fairness and equity in making policy decisions as they apply to **Catholic and Ecumenical** chaplains.
- **Raising the Ministry of Health subsidy** for Chaplaincy positions (which was set at \$30,000 last year), **by 4% to \$31,200 per FTE from 1 July 2010**. This rate applies to both Ecumenical positions and the 10 subsidies as agreed with The NZ Catholic Bishops' Conference.
- **Chaplaincy Week Appeal** – a decision was made on the Appeal graphics and budget for posters and envelopes for **Hospital Chaplaincy Week** which will run from **Sunday 19th to Sunday 26th September 2010**. This year the week will be launched at a service in the Hamilton Anglican Cathedral at 9.45 am on Sunday 19th.
- **Refreshment Leave** The Refreshment Leave policy which came into operation from 1 January 2010 will now also apply to Catholic Chaplains.
- **To foster the relationship** between each Chaplain and their denomination, the **denominational leave policy** for Chaplains has been amended. Chaplains will now be entitled to **up to eight (8) days paid leave in any given year**, for the purpose of participating in their denomination's Synod, Assembly or other Convocation, and Clergy School or a similar denominational event. This addresses the concern that a "dis-connection" can develop over time between chaplains and their denomination.
- **CPE subsidies**. ICHC will this year continue to fund subsidies of up to \$3,000 towards the fees and expenses of chaplains doing CPE 1 or 2, as part of their journey toward gaining accreditation as a NZ Healthcare Chaplain. Under our contract with the Ministry of Health, Chaplains are required to enter into the accreditation process and become accredited within 5 years of first appointment. Application for a subsidy is by contacting ICHC office by email to admin@ichc.org.nz. These subsidies are available to both Ecumenical and Catholic chaplains, **Application to enter the accreditation process** is by application to the Secretary of the NZ Healthcare Chaplains Assn. Vivienne Thorpe, Chaplaincy Department, Rotorua Hospital, Rotorua vivienne.thorpe@lakesdhb.govt.nz.

Annual meeting of LSP chairpersons (or their representative) with the ICHC Trust Board.

This meeting which is becoming increasingly important as a forum for the exchange of information and views between ICHC and the 25 Local Chaplaincy Committees, will again be held in Wellington on **Wednesday 6 October from 10am to 4pm**. ICHC will reimburse the cost of travel to and from Wellington for each chairperson. Please make your air bookings etc as early as possible to take advantage of cheap fares. Venue is St John's Presbyterian Conference Centre, Willis Street, Wellington (same venue as last year).

Suggestions for the programme are welcome and need to reach the ICHC office, P O Box 6427, Wellington by Monday 9 August.

Non Taxable allowances for Chaplains and Service Audits

An important memorandum on these matters from the Stipend Review Group and the Executive Committee is included in the mail out with this Chaplaincy Messenger for all chaplains, LSP's and Paymasters.

Chaplaincy Chat has reached its first birthday

The Otago Chaplaincy Support Trust's newsletter "Chaplaincy Chat" has been part of a successful push to raise funds within the Otago community to maintain its chaplaincy services. A number of items from their June 2010 issue are included in the enclosed "This and That" pages.

Hospital Chaplaincy Appeal Week

Sunday 19th to Sunday 26th September 2009

This year the week will be launched at a service in the Hamilton Anglican Cathedral at 9.45 am on Sunday 19th. Waikato Chaplains and LSP committee: please liaise with Dr Bryan about input to this Service. His number is (07) 854-1282

WANTED

Items are required from each Chaplaincy for inclusion in the resource pack of material for Churches – Deadline 9 August despatch date – mid August

National Staff Movements in July

National Executive Officer

- 6 July "Exploratory Review" of Chaplaincy Research with Dr Lindsay Carey, from La Trobe University, Victoria Aust., Wellington
- 8-9 July School of Theology, Wanganui
- 13 July Buddhist: Caring for the Dying and Deceased, Lower Hutt

TBA: Meeting with Maori Health Directorate Ministry of Health to sign contract from 1 July 2010—30 June 2011

National administrator/ Training facilitator

- 6-11 July Kura Hotoke, Hui Amorangi, Christchurch
- 13 July Buddhist: Caring for the Dying and Deceased, Lower Hutt
- 22-23 July On leave in NZ
- 24 July – 9 August on leave in USA

TBA Chaplaincy Team re-forming in Christchurch and Middlemore



Ron Malpass
National Executive Officer

Buddhist Perspectives:

Caring for the Dying and Deceased

Tuesday 13 July 2010/2553
Bodhinyanarama Buddhist Monastery, Stokes Valley, Lower Hutt. 9am to 5pm

The time of death is extremely important since it is a transition point to the next life.

All Buddhist traditions devote considerable religious practice to preparing for death.

On **Tuesday 13 July**, the New Zealand Buddhist Council will be organising a day at Bodhinyanarama Buddhist Monastery for New Zealand Buddhist Sangha from different traditions to share their teachings, practices and rituals for the deceased in the context of their cultures and beliefs:

Presentations and perspectives will come from the Zen, Cambodian, Thai, Tibetan, Sri Lankan and Asian Mahayana traditions.

This will be an opportunity to deepen your understanding of Buddhist approaches to death and prepare yourself and/or fellow practitioners for the final moments of life.

This will be very helpful for health professionals who care for the terminal ill and dying.

For further information and registration please contact the council through email:

NZBC@ihug.co.nz

Thought for the month:

"Life is not about waiting for the storms to pass....
...it is about learning how to dance in the rain." Anon

DATE: 1 July 2010

MEMORANDUM

FROM: Ron Malpass Executive Officer

**TO: Chaplains
LSPs
Paymasters**

Non Taxable allowances for Chaplains and Service Audits

The Stipend Review Group would like to bring to the attention of LSPs the necessity to ensure Chaplains who receive non-taxable allowances are meeting the obligations spelt out in their Service Agreements. In particular this includes producing receipts when Chaplains submit claims for re-imburement. Where this is paid on a regular basis with the monthly stipend the Chaplain or the LSP must be able to produce receipts to the value of the allowance paid. This is necessary to meet the requirements of the IRD.

The Trustees on the ICHC Executive Committee wish to remind LSP's that under Section C of its contract with the Ministry of Health, ICHC or any one, or more, of its LSPs or Services, may be subjected to " a regular, or random audit of the Service" including the disclosure of all finances, employment practices and that assistants and volunteers are working under the supervision and direction of appropriate staff. (MoH / ICHC contract 244806/325268/00)

If either the ICHC or any one of its LSPs faced financial difficulties the Charitable status of both could be jeopardized if an audit showed that Chaplains were not receiving what they were contractually entitled to, or that what was being paid to them could not be fully accounted for.

